

NEFERTARI INTERNATIONAL SCHOOL, CAIRO, EGYPT AMERICAN & BRITISH DIVISIONS



NIS ACADEMIC HONESTY POLICY

NIS GUIDING STATEMENTS

NIS MISSION STATEMENT

Nefertari International School American and British Divisions Cairo, Egypt provides its students with quality education, qualified teachers and challenging programs of International Education while maintaining their cultural identity as Egyptians. NIS strives to create a disciplined, safe, happy and caring atmosphere that encourages students to be responsible, confident, compassionate, and well informed citizens who contribute to their local and international community.

WE STRIVE FOR EXCELLENCE

NIS VISION STATEMENT

Striving for Excellence by setting high levels of expectations for students and staff performance.

NIS CORE VALUES

- Responsibility; understanding rights and duties.
- Respect
- Honesty
- Compassion
- Ambition

NIS PHILOSOPHY

- **ACHIEVEMENT** **We** are ambitious. We set high standards for all students and staff. We help people transform their lives through education, experience, support and inspiration.
- **INCLUSION** **We** are open, welcoming, supportive and fair to all school community members.
- **EXCELLENCE** **We** aim for excellence in all our teaching, learning and assessment, and across our campus and facilities.
- **FOCUS** **We** are professional and purposeful. Working towards our shared strategic goals and managing our resources well.
- **INTEGRITY** **We** work to uphold our values in our planning and decision-making, our teaching and learning, our actions and relationships.
We aim to be fair, open, honest and to treat all with respect.

GENERAL

"Academic honesty must be seen as a set of values and skills that promote personal integrity and good practice in teaching, learning and assessment."

Academic honesty is the responsibility of all members of the school community including teachers, parents and students.

It is imperative for students to understand the nature of intellectual honesty.

DEFINITION

Malpractice is defined as behavior that results in, or may result in the student or any other student gaining an unfair advantage in one or more assessment component.

MALPRACTICE INCLUDES

- **Plagiarism:** taking work, words, ideas, pictures, information or anything that has been produced by someone else and submitting it for assessment as one's own.
- **Copying/ Duplication:** taking work of another student, with or without his or her knowledge and submitting it as one's own.
- **Misconduct:** during an examination: communicating with another candidate in an exam, bringing unauthorized material into an exam room, consulting such material during an exam in order to gain an unfair advantage or using inappropriate or foul language in an exam. **(REFER TO STUDENT'S HANDBOOK)**
- **Falsifying Data:** creating or altering data which have not been collected in an appropriate way.
- **Collusion:** helping another student to be academically dishonest, by giving or allowing your work to be assessed by another person.

CONSEQUENCES OF MALPRACTICE

First Time:

- Student will receive a mark of Zero on the item.
- A 1st warning letter is issued and sent to the parents to be signed. It is to be kept in the student's file.
- An immediate Parent-Administration meeting will be arranged.
- If it is a cheating during a test or exam, the student will automatically receive a zero on the test.

Second Time:

- The student will receive a mark of zero on the item.

- 2nd warning letter will be issued. The letter will be sent home to be signed by the parent and returned to school to be kept in the student's file.
- A two-day in/out of school suspension will be administered and considered unexcused absence.
- The student then is put under academic and behavior probation period. Parents are to sign the behavior- Probation Form.

Third Time:

- The student will be exposed to probation and or expulsion. The school has the right not to register the student for the next academic year.